
MINUSTAH - JOB OPENING

Internal / External

Job Title & Level:	MOVEMENT CONTROL OFFICER (NO-C)
Department/Office:	MINUSTAH/MOVEMENT CONTROL SECTION/JOINT MOVEMENT COORDINATION CENTER
Location:	PORT-AU-PRINCE
Posting Period:	02 Feb 2016 – 01 March 2016
Job Opening Number:	MINUSTAH-NJO-2016-005

UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY

Human Resources Section invites all interested and qualified candidates to apply for the announced position. All interested candidates should submit their applications (Personal History Profile - P11 and/or CVs) and copies of their educational certificates to Recruitment Unit/Personnel Section via email: minustah-recruitment@un.org.

Please include also the job opening number of the above position in your e-mail application. Acknowledgment will be sent to short listed candidates only.

Org. Setting and Reporting

This position is located in the Joint Movement Coordination Center (JMCC), Movement Control Section of the United Nations Stabilization Mission in Haiti (MINUSTAH), Port au Prince, Haiti. The incumbent reports to and is under the direct supervision of the Chief, JMCC and will be responsible for the following duties:

Responsibilities

- Maintain an effective and efficient organization for the central control and coordination of all movement and transportation operations for the mission and to facilitate the economical employment of resources to meet the movement of personnel and cargo distribution requirements of the mission;
- Participate in the preparation of the JMCC work plan in accordance with the section's work plan, manage staff performance and support skills and knowledge development;
- Review and recommend revisions to standard operating procedures (SOP) for JMCC to reflect operational processes and procedures as well as to keep up with changes to related UN policies, regulations and rules;
- Supervise the planning of loads and tasking of UN movement resources for the movement of personnel and the physical distribution of supplies, material and equipment;
- Coordinate the execution of tasks in respect to deployment/redeployment of UN, Military Contingents and Formed Police Units, materiel and equipment;
- Supervise strategic movement operations by air, road and sea;
- Raise requirements for the lease /hire/charter of domestic resources and services to Movement Control Section, UNHQ;
- Execute and coordinate the implementation of routine and non-routine movements;
- Conduct the advance planning (including economic assessment) and coordination of all major, non-routine movements and the deployment, rotation and repatriation of military contingents, as well as the re-deployment in theatre of formed police units and civilian police;
- Supervise, coordinate and liaise with the military units to plan requirements and ensure that the troops and their equipment are rotated safely and to raise and manage movement control aspects of contingency plans;

- Liaise closely with the Force military to monitor operational changes that may require amendments to the logistic and movement support;
- Provide expert advice in a broad range of transport and logistics areas as and when requested;
- Recommend new strategies and technical approaches to movement issues and related areas;
- Participate in the preparation of Statement of Requirements (SORs), Scope of Works (SOWs), technical evaluation matrixes, key performance indicators and related requirements for Movement Control Section contracts as well as provide technical advice to transportation-related solicitation processes;
- Participate in resources planning and assessment of financial implications in the context of budgetary development for movement control and transport logistics operations;
- Liaise with airport and seaport authorities, ground handling agents and air carriers as and when required;
- Liaise with ISS sections for technical support to operations when required;
- Liaise with other sections, components, contractors and agencies to facilitate planning for efficient operational outcomes;
- Organize, lead and participate in technical field missions as required.

Competencies

Professionalism: Proven knowledge of transport logistics operations with solid background in planning and coordination. Shows pride in work and achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Planning & Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping other informed.

Teamwork: Ability to lead and collaborate with colleagues as part of a team to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Client Orientation: Considers all those to whom services are provided to be "clients" and seeks to see things from clients' point of view; establishes and maintains productive partnerships with clients by gaining their trust and respect; identifies clients' needs and matches them to appropriate solutions; monitors ongoing developments inside and outside the clients' environment to keep informed and anticipate problems; keeps clients informed of progress or setbacks in projects; meets timeline for delivery of products or services to client.

Education: Advanced university degree or equivalent in the field of transportation, airport operations, logistics management or a related field. A first-level university degree in combination with qualifying experience will be accepted in lieu of advanced university degree.

Work Experience: A minimum of 5 years of progressive experience in movement control, multimodal transportation, airline operations, logistics management or a related field with at

least 3 years at supervisory level. Experience in air transportation operation with the United Nations will be considered an advantage.

Languages: English and French are the working languages of the United Nations Secretariat. For this post Fluency in French and English is required. Knowledge of Spanish is desirable.